

CITY OF GLEN DALE POLICE DEPARTMENT
402 WHEELING AVE
GLEN DALE, WV 26038

CRIMINAL AND CRASH REPORT REQUEST FORM
(PURSUANT TO THE WEST VIRGINIA FREEDOM OF INFORMATION ACT 29B-1)

REQUESTOR INFORMATION:

NAME: _____ TELEPHONE: (____) _____

ADDRESS: _____ FAX: (____) _____

CITY: _____ STATE: _____ ZIP: _____

ALL INFORMATION REQUESTED BELOW MUST BE PROVIDED FOR REQUEST TO BE PROCESSED

_____ CRIMINAL REPORT _____ VEHICLE CRASH REPORT

DATE OF OCCURANCE: ____/____/____

LOCATION OF INCIDENT/CRASH: _____

VICTIM/DRIVER/OWNER: _____

TYPE OF CRIME: _____

FEE SCHEDULE

CRIME/CRASH REPORT.....\$20.00 X _____ VIDEO/AUDIO TAPES.....\$50.00 X _____

CERTIFY ABOVE COPY.....\$25.00 X _____ SET OF PHOTOS (UP TO 12)...\$25.00 X _____

FAX ABOVE COPY (CRASH ONLY) \$25.00 X _____ EACH ADD'L SET OF PHOTOS \$25.00 X _____

These fees are for reports 50 pages or less in length. An additional copy fee of \$1.00 per sheet will apply after 50 pages.

TOTAL SUBMITTED: \$ _____ DO NOT SEND CASH

MAKE CHECK OR MONEY ORDER PAYABLE TO: CITY OF GLEN DALE POLICE DEPARTMENT

Fees are considered search fees and are non-refundable.

MAIL THIS FORM, PAYMENT, AND SELF-ADDRESSED ENVELOPE TO THE FOLLOWING ADDRESS:

CITY OF GLEN DALE POLICE DEPARTMENT

CRIME/CRASH REPORTING

402 WHEELING AVE

GLEN DALE, WV 26038

INFORMATION: 304-845-5511

FAX: 304-845-3475

Your request could not be processed due to the following:

No fee/Incorrect fee enclosed (See fee schedule)

Check or Money Order is incomplete. Please correct and resubmit.

No report could be found based upon information provided.

Incident investigated by another agency. Report must be requested from that agency.

No photos available.

Office use only

Report # _____ Check # _____ GDPDCCRR1

REVISED November 30, 2012