

I understand that no work can begin prior to receiving a signed building permit.

Applicant

Date: _____



Building Permit Instructions & Information

David W. Blazer, Mayor

A building permit is only issued after the zoning officer has approved the application, which has been submitted. The zoning officer notifies you if there are any questions on the permit. For a new structure or additions, the building permit will not be approved until the following is submitted by a drawing: size of lot (s) and dimensions and drawings of proposed new structures or addition (s), distance from existing and new structures property lines. All new structures must comply with the B.O.C.A. codes.

To all contractors you must have a Glen Dale City license and a Valid West Virginia Contractors License. If found by any means, that any information on this application is false or incorrect the permit is automatically.

When a permit is submitted for approval for a certain location or a certain job. It is mandatory that all contractors, sub-contractors, etc., who are hired for the job are licensed as a contractor in the state of West Virginia (Copy must be provided), and must have a Glen Dale City License. It is the responsibility of the property owner to provide the city with a complete list of contractors or sub-contractors that will be working on the job and must include the total cost which will be paid to each for the job that they are to perform.

Property owners are cautioned not to try to circumvent these regulation. The city is mandated to monitor each job to its completion. If compliance is not followed, further action may be taken by the city.

In the past we have had contractors who have complained to the city and state on certain jobs, we have and will follow-up on any complaint in these matters.

We ask that all follow the regulations. In doing so that will eliminate any problems.

Do not begin any work until the hard copy has been signed and approved.

By filing an application and paying the fee, does not automatically mean approval. If you begin work prior to receiving the permit itself, there is a possibility that the job may be ordered stopped. Please understand this is done for your protection and your investment as well as that of the city.

The owner must ensure that each building or other man-made structure he or she owns is inspected for the presence of asbestos by a licensed asbestos inspector prior to any renovation or demolition activities.

If no asbestos-containing materials are identified, you may proceed after given an approved building permit with renovation or demolition activities provided that you have also complied with the applicable requirements of WV Code of State Rule 45 CSR - Emission Standards for Hazardous Air Pollutants pursuant to 40 CFR Part 61, administered by the WV Department of Environmental Protection - Division of Air Quality.

For information call (304) 926-0499 Ext 1239.

If asbestos-containing materials are present, you may not proceed until those materials are abated by a West Virginia licensed asbestos abatement contractor.

Signature of Property Owner: _____

Signature of Contractor: _____ WV Contractor #: _____

Signature of Applicant _____

Date _____



City of Glen Dale

402 Wheeling Avenue • Glen Dale, West Virginia 26038

Phone: 304-845-5511 Fax: 304-845-5581

E-mail glendaleww@aol.com

Building Permit Application

David W. Blazer, Mayor

Date of Application _____

Property address where the work is being done in the city:

Property Owner's Name: _____

(If property owner doing the work, list "Property Owner" in this blank)

Property Owner's Address: _____

City: _____ State: _____

Property Owner's Telephone: _____

Contractor's Name: _____

Contractor's Address: _____

City: _____ State: _____

Contractor's Telephone: _____

Describe in detail what work will be done:

Estimated total amount of work being done: \$ _____

\$0.00 to \$499.00 (Homeowner)	\$0.00
\$0.00 to \$499.00 (Contractor)	\$0.00
\$500.00 to \$4,999.00	\$10.00
\$5,000.00 to \$25,000.00	\$25.00
\$25,000.00 and above	\$1.00 per \$1,000.00
Total Amount of Building Permit Fees	\$ _____

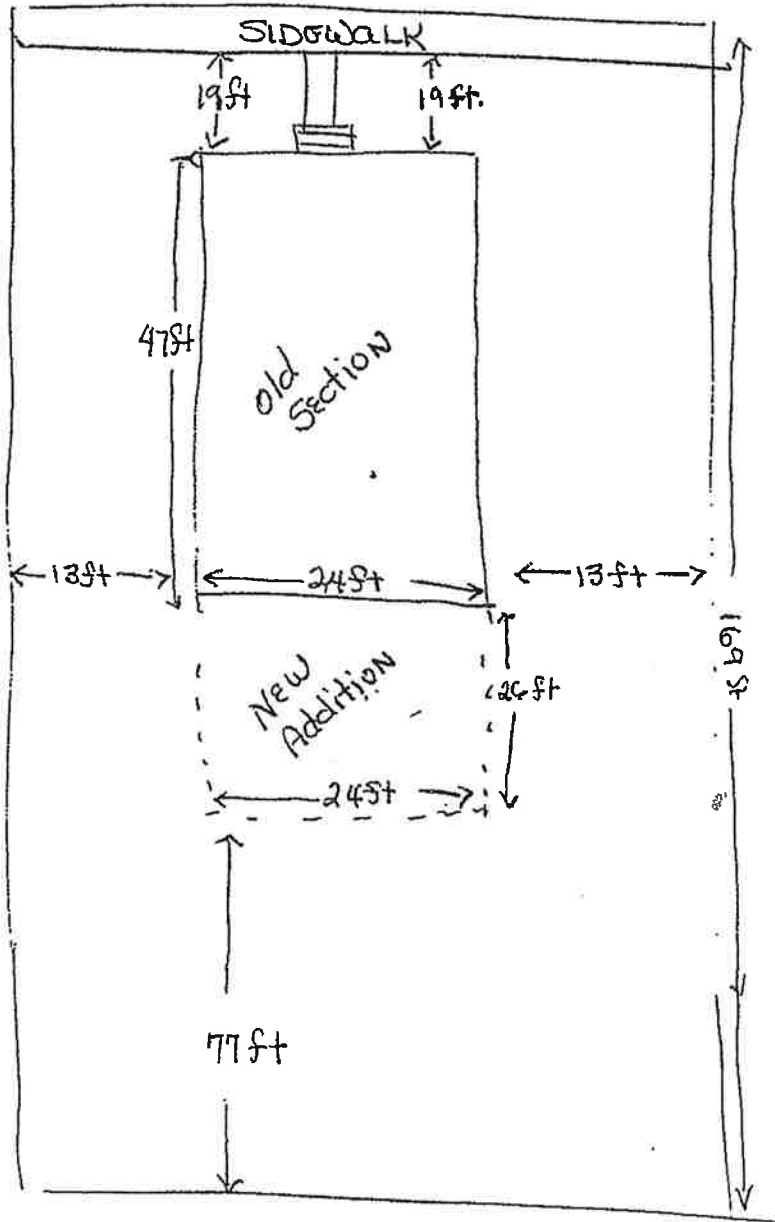
Signature of Applicant: _____

Approved by: _____ Permit # _____

Date of Approval: _____ Date Paid: _____

All construction work involving water lines, sanitary sewers and storm drains (driveway, downspout, foundation, etc) must be approved by the Glen Dale Water/Sanitary Department PRIOR to beginning construction. After project completion, the job must be inspected by a Water/Sanitary Department employee PRIOR to covering up the installation.

If your job will affect any of the above, you MUST go to the Glen Dale Water Department, at 201 7th street, Glen Dale, WV for project approval in addition to your building permit. For questions, please call 304-845-4740



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